

## **Cemetery 3/2/2022 Minutes-APPROVED**

Franconia Cemetery Trustees

Location: The Town Hall, Main Street, Franconia NH

1. The Minutes of 12/10/2021 were reviewed. Motion by Jayne to accept the minutes with one correction. Second by Chris. The Minutes were approved unanimously by a voice vote.

### 2. 2022 budget

Following a review, Jayne made a motion to approve the 2022 Cemetery budget dated March 2, 2022, with \$19,107 to be raised by taxation. Mary seconded. The motion was approved unanimously by a voice vote.

### 3. Perpetual Care debits

Chris will send the Perpetual Care worksheet to the Trustees of the Town Trust Funds. The 2021 amount to be transferred from the Perpetual Care Funds to reimburse the Town for maintenance on the individual Perpetual Care lots is \$1,358.31. Motion by Chris to approve this amount. Seconded by Mary. The motion was approved unanimously by a voice vote.

### 4. Perpetual Care verification

Mary would like a system set up to verify when the Perpetual Care amounts are debited from the accounts and transferred to the Town. Mary will ask the TTFs to verify when this occurs. She will also add a standard agenda item as a reminder to check the MS-9 reports for transfers and debits.

### 5. Cemetery Maintenance Trust Fund verification

Similarly, Mary would like a system set up to ensure the CRF-CMTF amounts are accounted for and transferred, including the 2021 income of \$2,950 for Right-to-inter transactions and 2021 expenses of \$2172 (CHECK THIS AMOUNT)

The Trustees will request detailed expenditures lists (as opposed to a summary) from the Town Office for 2021 so expenses can be verified.

### 6. Town Meeting Note

It was noted that Town Meeting is Tuesday, March 8 Chris is a candidate for his Cemetery Trustee Position. Voting opens at 1 pm. Mary wrote the text for the Cemetery page in the Town Meeting Report, which is on the Town's website.

### 7. Any other business

Jayne spoke with Bob DeSimone after the last meeting, and he agrees to discuss the options for purchasing the lot next to his parents in the spring, once the lot can be probed for any past burials, and to hold the Town and Trustees harmless in the event a burial is found after that time.

8. Maps of Elmwood were received from Gardner Kellogg. Also a map of Willow acreage and abutters.

### 9. Date of next meeting

Friday, April 8, 10 am at the Franconia Town Building.

Meeting adjourned 12 pm.

Respectfully submitted,  
Jayne O'Connor