

## **Town of Franconia Salary and Benefits Review Committee**

In attendance: Tinalyn Caisse-Knox, (Scribe), Lydia Cumbee, Dawn Steele (Chairperson), John Lachapelle, Jeff Woodward

April 28 2016, 11am

Town Hall, Franconia, NH

### **A. Set Goals with Timelines:**

1. Choose a Chair and Scribe; agree on a meeting schedule and time

- Lydia agreed to be the Committee Chair, Tinalyn agreed to be the Committee Scribe,
- Meet Thursdays from 11am to 1pm until goals are complete and add other times when necessary to meet goals

2. Decide on nearby towns to research for their employee benefit packages, input data into spreadsheet for comparison by next meeting

- North Woodstock....JW to get info
- Bethlehem...DS
- Sugar Hill....LC
- Lyme....JL
- Thorton...TLC-K

3. Create a spread sheet to input info from surrounding towns to prepare and begin an analysis of what they offer, (LC to prepare a template and distribute ASAP)

- Employee Benefits, Sick Time, Retirement, Dental, Who is their provider
- Town info Tax rate, square mileage/ size of town, population, valuation
- Positions, salaries, titles, hours