

Cemetery 5-11-2023 Minutes – APPROVED

Franconia Cemetery Trustees

Location: The Town Hall, Main Street, Franconia NH Meeting called to order at 11:10 by Chair Mary Brubaker.

Attendees: Jayne O'Connor, Mary Brubaker, Chris Collman. There were no members of the public present.

1. Review of Minutes

Motion by Mary to approve minutes of 1/10/23 as corrected. Seconded by Jayne. Approved unanimously by voice vote.

Motion by Mary to approve minutes of 1/11/23 as written. Seconded by Chris. Approved unanimously by voice vote.

2. Since Last Meeting:

-Notable: Town Administrator Kim Cowles resigned in January. Sharon Penney has been doing the job until someone is hired

-Town Meeting was 3/14

-Cemetery budget of \$22,744 in Article 02 passed.

Chris moved the Trustees approve the amended budget as approved by the Town Meeting.

Jayne seconded. Approved unanimously by voice vote.

-Jayne was reelected to the cemetery board of trustees, and has been re-sworn in.

-Cemetery was partly open for Easter, and is fully open now

-The refurbished map case has returned to the outer wall of the shed and is much improved

-George Dimmick has signed a mowing contract for this season. The contract is kept in the file cabinet at the Town Office.

-The Mowing Record Sheet was placed in the shed

-Penny has started working in the cemeteries

-Cornerstone price was reviewed, and now include an option for double carving at an additional price.

Prices on the Town Website are correct.

-Penny said we'll need new flags next year. The ones purchased most recently are on their third year.

-The Fence at Elmwood really needs to be refurbished or replaced

-The new Signs will need sign posts

3. Lot Purchases:

Robert Peraino 3-9B-12

Robert DeSimone 2-6-3

Edward Rolfe 4-11-50 & 51

4. Future Burials Scheduled:

Donald Clark July 22 Lot 4-12-25

5. Review Expenses to Date:

there was no P&L from Town; this was moved to the next meeting

6. Sexton Updates:

2022 Employee Performance Appraisal- Jayne will do

7. Sexton Agenda Requests: none on today's agenda

8. MS-9 Expenditures and Income: tabled the discussion until next meeting

9. Signs for ends of rows: Jayne showed sign plan developed over the winter, and photo of slate signs being made. Chris will develop a plan for the posts.

10. Plaque honoring Barbara: moved to next meeting

11. TTF correspondence - moved to future meeting
Memo regarding definitions of available PC funds
Willis Phillips
Timely notification of invoice payments

Chris moved that we table the discussion until the next meeting. Jayne seconded. Approved by voice vote.

12. Fence plan: moved to next meeting

13. Tree work plan: moved to next meeting

14. Other: Municipal Seminar is Thursday June 8, in person and virtual. Mary will sign up for virtual attendance. She and Chris will view it at Town Hall.

15. Set date for Next Meeting: Tuesday, May 16, 9 am

Meeting adjourned at 12:50

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Respectfully submitted,
Jayne O'Connor, Trustee
Franconia Cemeteries