

Cemetery 5-16-2023 Minutes – APPROVED

Franconia Cemetery Trustees

Location: The Town Hall, Main Street, Franconia NH Meeting called to order at 11:10 by Chair Mary Brubaker.

Attendees: Jayne O'Connor, Mary Brubaker, Chris Collman. There were no members of the public present.

1. Review of Minutes

Motion by Mary to approve minutes of 5/11/23 as corrected. Seconded by Jayne. Approved unanimously by voice vote.

2. Since last meeting:

3. Burials:

4. Lot Purchases to Date:

Robert Peraino	3-9B-12
Robert DeSimone	2-6-3
Edward Rolfe	4-11-50 & 51

5. Future Burials Scheduled:

Robert Peraino	May 20	Lot 3-9B-12
Donald Clark	July 22	Lot 4-12-25

6. Review Expenses to Date:

P&L needs some budget lines added

7. Sexton Updates:

2022 Employee Performance Appraisal- Jayne will do

8. Sexton Agenda Requests: none on today's agenda

9. MS-9 Expenditures and Income: none as of April statement

10. Signs for ends of rows: coming along well

11. Plaque honoring Barbara: moved to next meeting

12. TTF correspondence - moved to future meeting

Memo regarding definitions of available PC funds
Willis Phillips
Timely notification of invoice payments

13. Fence plan: moved to next meeting. Mary will research.

14. Tree work plan: moved to next meeting

15. Other:

- Mary and Chris will virtually attend cemetery-appropriate sessions of the Municipal Seminar Thursday June 8.
- Jayne will ask Rachel at the Water Dept. for assistance getting back onto the system so she can watch for leaks. The Trustees have not had access to the Eye on Water system since June 2022.

- Jayne will ask Jenny to go through the checks and income looking for the two burial checks that did not show up, totaling \$300.
- Jayne will let John Hanks know we have money for stones that need repair.
- Mary will work with the TTFs about moving money to the CMTF, and whether the TTFs can provide a voucher to use for transfers
- Jayne post the plaque for Barbara Holt on the shed under the R&R

16. Set date for Next Meeting: Thursday June 22, 9:15 am

Meeting adjourned at 12:50

Respectfully Submitted,

Mary Brubaker
Franconia Cemetery Trustee