

Cemetery 5-31-2021 Minutes-APPROVED

Franconia Cemetery Trustees

Location: The Town Building, Main Street, Franconia NH

Meeting called to order at 10 a.m. by Chair Mary Brubaker

Attendees: Mary Brubaker and Jayne O'Connor. Absent: Chris Collman. There were no members of the public present.

1. Following a review of the Minutes of 5/6/2021, Jayne made a motion to accept the minutes as written. Mary Brubaker seconded the motion. It was approved unanimously by a voice vote.

2. Since last meeting:

- Temporary bollards, in the form of wooden stakes with red ribbons, have been placed on either side of Elmwood's gate. These seem to help a great deal to slow down vehicles. Mary will reach out to the folks at StandFast Works Forge for an update on permanent bollards.
- The water system has been turned on at Elmwood for the season. The seven short hoses with the vacuum breakers that prevent backflow are missing. Corey and Penny are looking for them, in hopes they were not stolen.
- The Map is posted on the shed. We are still waiting for the updated map to come back from the mapmaker, at which time that will be posted. Chris has said he will check on it.
- One birdhouse was moved.
- One gravel road was yolk-raked. Corey feels it did more harm than good, and suggested we hand rake the three hills which are easily washed out, and use shovels to get gravel back in place.
- Gravel on the lots from snow removal last winter. Penny checked prices for purchasing or renting a power broom. Penny has removed most of it, and will work with the Town crew and Kim to see that the road is plowed/snowblown the way it used to be, so it doesn't happen again. Mary is interested in discussing not plowing or snowblowing in Elmwood cemetery.
- New flags were received and placed at veterans' graves. A new flag was raised on the pole. The cost for 200 8"x12" flags and one 4'x6' flag was \$156.73.
- Mowing season is underway, tracking document placed in shed
 - Elmwood was mowed twice in May; Willow was partially mowed, and price will be reduced
- Penny has filled the iron bucket with flowers.
- Sue & John Hanks of Littleton Monument Company were seen working in Elmwood.
- The Town of Franconia received a Preservation Achievement Award from the NH Preservation Alliance for the refurbishment of the gates at Elmwood and Willow Cemeteries.
- Penny asked if we would consider putting a plaque in Elmwood acknowledging the Barbara Holt donation and time spent at the cemeteries. Penny suggested perhaps at the vault. This will be discussed at a future meeting. Mary noted that the historic info about the vault needs to be put up.
- Penny has made a list of stones needing repair that require more than her abilities, and is working with Littleton Monument Company on the list. These are flagged.

- Jayne suggests we no longer install veterans' stones, as it is better done by a professional. Mary agreed and will have Kim update the web page.
- Veterans List needs to be updated.
 - Add George Mitton and Phyllis Herbert to veteran list
 - Is John B Bowles 1877-1958 a veteran? Not on list but has marker at his gravesite.
 - Harold L Bowles WWI, 1893-1977 (need to update the dates)
 - There is a 16 yr old Civil War vet in Elmwood, noticed by Penny, Daniel B. Kendall.
 - Nellie Phillips 1864-1935 has a Women's Auxiliary marker, but is not on flag list
 - Some of the more recent burials need to be added to the list of Veterans.

3. Scheduled burials:

- Laura Beth Ramsey, June 10, 2 pm, Barry plot #3-10-28. Lyn Winter officiating
- David Shufelt, July 24, 1 pm, #3-9-45, Veteran.
- Judith Carroll, July (check date), #2-1-14

4. Town Budget Warrant Article 2, Cemetery = \$21,425.

But our budget we approved on 12/15/20 was \$22,662. The difference is \$1,237
Is this payroll taxes, etc, and in the Town budget elsewhere already?

5. Cement posts, Stanley Sherburn. Mary spoke with him, and he will check if he has any at the farm.

6. Bollards. Mary will follow up.

7. Water blowout near gate: This bit of pipe is quite close to the driveway into the Elmwood Cemetery. Corey said it can't be moved, but feels he may be able to put it up on a post. Can we find something nice looking that will protect it? Perhaps a fake rock, or a bollard (which a matching one on the other side)? This will wait until the next meeting

8. Map: waiting for the updated map to come back from Gardner Kellogg.

9. Hydrangeas near gates. Penny is picking some up tomorrow, and will plant them.

10. Lilac removal timeline: the lilacs located where the front gate used to be will be removed after blooming. Perhaps Kim would like to put them elsewhere in Town. Mary cautioned that there are still parts of the gate and concrete in the roots.

11. For the next meeting, we'd like some suggestions for wording for the tin sign to be put just below the arch on the Elmwood gate to help protect the curlycues and the top of the gate.

12. Rules and Regulations update: Name changed to Information & Policies. Mary & Jayne edited the document. Motion by Mary to publicly post the edited I & P, and to add it to the agenda for a formal vote at next meeting. Second by Jayne. Approved by voice vote. Jayne will send corrected edits to Mary, she'll make a .PDF and have them put on the website.

13. Donation policy: hold for next meeting

14. Volunteer policy: hold for next meeting
15. List jobs for volunteers: hold for next meeting
16. Fence repair or replacement plans: hold for next meeting
17. Set date for next meeting: June 18, 9:30

Meeting adjourned at 12:20 pm

For next agenda:

Plowing plan for winter
Bollard or other protection for the water blow-out
Map
Veterans list needs to be updated
Do we need to put flags on the graves?
Fence repair
Donations
Volunteer policy
Tin sign working suggestions
Plaque acknowledging Barbara Holt
Water blow-out suggestions
Cement posts
Cemetery Info & Policies edits

--

Jayne O'Connor, Trustee
Franconia Cemeteries