

Cemetery 7-16-2021 Minutes-APPROVED
Franconia Cemetery Trustees
Location: Town Hall, Main Street, Franconia NH

Meeting was called to order at 10:15 a.m. by Chair Mary Brubaker

Attendees: Mary Brubaker, Jayne O'Connor, Chris Collman. There were no members of the public present.

1. Minutes

Following a review of the Minutes of 6/18/2021, Chris made a motion to accept the minutes as written. Jayne seconded the motion. The Minutes were approved unanimously by a voice vote.

2. Since Last Meeting:

Penny has taken on the job of monitoring and recording the mowing, and has done well with it. The flower kettle looks wonderful.

Penny is edging stones which are being covered by grass.

The Trustees, the Sexton and Maggie Stier from the NH Preservation Alliance met at Elmwood gate this morning for an in-person presentation of the preservation award received earlier this year. Angel Larcom of The Courier covered the presentation.

3. Burials:

Laura Beth Ramsey 3-10-28 on June 10th

4. Lot Purchases:

none

There was one inquiry, but the family opted to seek a lot elsewhere. Chirs? had a question about the Karl Kelly lot from a family member. Jayne will research.

5. Scheduled Burials:

David Shufelt, July 24, 1 pm, Lot 3-9-45, Veteran

Judith Carroll, July 23, Noon, Lot 2-1-14

6. Sexton Agenda Request:

Penny requested the Trustees work on a plan for tree and brush clearing at Willow Cemetery. Following discussion, Mary offered to start the process by determining the property lines.

For the next budget discussion, the Trustees hope to have pricing for clearing trees at Willow, and perhaps some in Elmwood (near the Johnson lot).

Also, Jayne will work with Penny on some tree branches in Section 1 at Elmwood which need trimming as they are covering stones.

7. Collman/Cunningham bench:

Chris Collman presented a drawing of the bench his family plans to put at the Collman Cunningham lot. The family will need to consult with the Sexton prior to installing the bench.

8. Tin sign on Elmwood gate:

Tim Greene at Standfast Works Forge wrote that a light weight sign (less than 10 lbs) could be successfully hung from the center of the gate arch, and he is able to drill the holes and hang the sign. The sign is designed to help vehicle drivers judge the height of the opening. Jayne will look at sign options.

9. Bollard update:

Tim Greene suggests 4" square black bollards with caps. Mary will look for bollard options on a website provided by him, and forward them to the other Trustees for discussion at a future meeting. The Trustees plan for 3 sets: one set of bollards on the inside of the gate, one on the outside of the gates, and a set farther out to protect the water blow-out.

10. Cement posts update:

Mary reported that Town Employee Corey will work with Stanley Sherburn to look for them at Stanley's.

11. Map update:

The updated map was delivered and is completed enough that Mary will ask Gardner Kellogg for 3 more copies. She will ask if one copy can be on Tyvek or some sturdy material that can be used outside on the shed at Elmwood.

12. The Veteran's List has been updated, following work by Chris and Penny.

13. The Trustees are considering a plaque at Elmwood Cemetery to honor Barbara Holt's work and dedication to the Franconia Cemeteries. Further discussion is held until a future meeting.

14. Information and Policies Document has been approved and is being laid out to facilitate publication on the Town website and as a print piece.

15. Donation policy. Chris brought updated drafts of the policy and a draft of a Donation Acceptance Form. Chris moved that the discussion for the donation policy, the form and the volunteer policy be continued at a future meeting. Mary seconded. All approved by voice vote.

16. Budget Question. Jayne will look into the difference between the Trustee's approved budget and what was approved in the warrant article.

Town Budget Warrant Article 2, Cemetery = \$21,425.

But our budget we approved on 12/15/20 was \$22,662. The difference is \$1,237

Is this payroll taxes, etc, and in the Town budget elsewhere already?

17. Fence repair or replacement plans: discuss at future meeting

18. Signs for Sections and Rows continued to next meeting

Date for next meeting: Saturday August 7 at 9:30 at the Town Hall.

Meeting adjourned at 12:30 pm

Respectfully submitted,
Jayne O'Connor, Trustee