

Cemetery 8-9-2023 Minutes – APPROVED

Franconia Cemetery Trustees

Location: The Town Hall, Main Street, Franconia NH

Meeting called to order at 9:30 by Chair Mary Brubaker. Attendees: Jayne O'Connor, Mary Brubaker, Chris Collman. There were no members of the public present.

1. Reviewed Minutes of 7/19/23. Mary made a motion to accept the minutes as written. Chris seconded. Approved unanimously by a voice vote.

2. Since Last Meeting:

The Lawrence/Gilman stone was damaged by the mowing crew. Trustees looked at a photo of the stone's damage. This lot appears to have a perpetual care fund, and the Trustees would like to use it to repair the stone, although the mowing company's insurance may also pay for it. Jayne will ask the Littleton Memorial stone company to give her options.

Chris is researching the Town Reports to find dates of lot purchases, since the Town does not appear to have any record of the earliest lot purchases.

The Veteran's list is growing, thanks to Chris' research

3. Burials: (list to date for 2023)

Robert Peraino	May 20	Lot 3-9B-12
Barbara Ford	July 9	Lot 4-12-53B
Donald Clark	July 22	Lot 4-12-25
Patty Schaffer	August 2	Lot 3-8-16

4. Lot Purchases: (list to date for 2023)

Robert Peraino	3-9B-12
Edward Rolfe	4-11-50 and 4-11-51
Robert DeSimone	2-6-3
Mike Ford	4-12-53B

5. Future Burials Scheduled:

Kurt Lucas	September 23	Lot 4-12-55B
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6. Review Expenses to Date:

P&L details from Town were presented. 2023 budget is not in place in the Town financials, so the Cemetery is limited to what the Town has for a budget total.

7. Sexton Updates:

2022 Employee Performance Appraisal scheduled for Saturday, August 12

8. Sexton Agenda Requests:

Penny ordered D2 with a 15% discount. We do have some still in stock.

Penny can use George to put some stones upright that she feels she and he can handle. Have George send an invoice for the work, and just don't go over the budget of \$1,000 for this year.

9. MS-9 Expenditures and Income:

Trustees found that an amount was taken out the end of last year of \$1746.01. We are not sure if any was transferred more recently.

Chris has found the Reuben Tuttle Perpetual Care amount of \$100 covered three lots rather than two. Chris found this information in the Town Report around 1920. Chris made a motion that the number of Perpetual Care lots be increased by one (1) lot. Seconded by Mary. Passed by unanimous voice vote.

10. Signs for ends of rows:

Plan is to put these up next year. Chris is working on a way to secure them to posts.

11. Plaque honoring Barbara:

Jayne will put it up on the shed.

12. TTF correspondence. Moved to future.

Memo regarding definitions of available PC funds

Willis Phillips

Timely notification of invoice payments

13. Fence plan:

Mary has met with representatives of two fence companies. Chris Doolan of Doolan Fence and Greg Winn of GH Winn company. Greg said his business is at least a year behind, and he suggested Mary contact Jesse Ingalls of Round Hill Fence Company. Chris Doolan is working up an estimate.

14. Tree work plan:

Penny working on this with Barb and Steve Chardin. She said the Chardins are away right now.

15. Other:

The broken concrete post along the entranceway may be able to be set back upright on the pipe that is in the ground. Jayne and Chris will take a look at it.

16. Set date for Next Meeting:

Thursday, September 28 at 9:15 am at the Town Hall.

Meeting adjourned at 11:45.

Respectfully submitted,

Jayne O'Connor
Cemetery Trustee