

Cemetery 9-10-2021 Minutes-APPROVED

Franconia Cemetery Trustees

Location: The Town Hall, Main Street, Franconia NH

Meeting was called to order at 9:45a.m. by Chair Mary Brubaker

Attendees: Mary Brubaker, Jayne O'Connor, Chris Collman.

There were no members of the public present.

1. Review Minutes of 8/7/2021. Motion by Jayne to accept the minutes as written. Second by Chris. The Minutes were approved unanimously by a voice vote.

2. Since Last Meeting:

Penny has cut her hours down as needed, with no large projects this year. She has worked on stone cleaning and stone edging, as well as pruning back trees and brush that is starting to cover some stones.

Penny will order a new rake and more D/2 for cleaning stones.

Chris will arrange with Penny to mark where his family bench will be placed so that Littleton Monument Co. can install it.

3. Burials: None

4. Lot Purchases: None

5. Future Burials Scheduled:

Laura McLachlin, Sept. 18, 10 am. Lot 3-9-16

Newell Murray, Sept. 25, 11 am. Lot 3-7-25

6. Sexton agenda requests:

None, other than the standing request to have the large trees cut at Willow Cemetery, as they are threatening the stones there.

7. Willow property line/trees:

Mary talked with the Franconia Inn, and Alec said we could cut the edges. The Trustees would like to take out the large trees. One fell last year among the stones and just missed several. Chris will contact Bob Benson and Cavanaugh for initial quotes.

8. Review expenses to date: Expenses all seem to be within budget at this time.

9. Sexton wages to date: Hours are down a bit this year, as Sexton unable to do the tree clearing at Willow herself and has asked the Trustees to bring in a tree company to take some of them down. Also, July was very rainy.

10. Tin signs update:

The oval signs arrived for under the arch, and there was a discussion about the size and the method of hanging it. Mary will send the signs to Tim for suggestions on how to attach them to the gate. The informational sign has been ordered, and has been shipped to the Town office.

11. Bollard update:

Mary will have Tim order the chosen bollards, and discuss with him how to install the bollards and signs.

12. Cement Post update:

Corey needs to be asked what the status of the posts is, as he is working with Stan Sherburn to see if he has any available.

13. Map update:

Mary will again call Jo Miller at Gardener Kellogg's to get three copies of the map and a PDF file.

14. Veteran's List: Updates given to Chris

15. Information and Policies Document

Chris will continue to work on the formatting and will send it out for review.

16. Donation policy and Donation Acceptance Form

Jayne and Mary looked at the policy at the last meeting, and felt it was a bit more than needed.

Suggestion made to reduce it to a Form with the following:

"By signing this form, the Donor agrees to give the items unconditionally to the Franconia Cemeteries. By signing this form, the Sexton or Supervising Trustee accepts the donation on behalf of the Franconia Cemeteries, pending final approval by the Trustees. The Trustees will make reasonable attempts to return items not deemed appropriate or acceptable."

17. Volunteer policy

Chris provided Draft 2 of the Volunteer Policy. Suggestion made that the Trustees take Draft 2 home to review for the next meeting.

18. Plaque to honor Barbara Holt

Jayne will look at options for review at the next meeting

19. Signs for Sections and Rows

Jayne will bring some options to the next meeting. Perhaps something small like a paver. Or a black paver, or something like a bigger cornerstone than we have at the end of the rows.

20. Set date for next meeting.

October 15, 9:30 at the Town Building

November 12, 9:30 at the Town Building, with an emphasis on the 2022 budget

21. Adjournment:

Mary adjourned the meeting at noon.

For a future agenda:

Fence repair or replacement plans for next year

Cemetery word for the day: Taphophile, a cemetery enthusiast.

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Jayne O'Connor, Trustee
Franconia Cemeteries