

**Town of Franconia
Board of Selectmen's Regular Meeting
Monday, November 27, 2023 at 6:00PM
at Franconia Town Hall**

Board Members Present: Jill Brewer, Eric Meth, Dan Walker

Others Present: Libby Staples, Jenny Monahan, Jan Cole, Karen Foss, Virginia Mike, Dawn Steele, Peter & Mary Grote, Corey Rush, Carol Wills

The meeting was called to order at 6:04PM

Appointments/Work Sessions

Departmental Budgets Review – Buildings & Grounds, Town Clerk, Tax Collector, Legal, Assessing, Planning & Zoning, Emergency Management, Health Administration

Town Clerk Budget Review: Carol Wills reviewed the town clerk budget with the board. She increased her office equipment line by \$100 as she is unsure how long her motor vehicle copier will last. She increased her postage line by \$100 as postage prices have increased. There was a question about the BMSI line and why it is overspent that will need to be researched. She also added a \$300 line for supplies as it used to be on her budget and was removed at some point. The total proposed 2024 budget is \$48,623.75.

Tax Collector Budget Review: Budget reviewed with little discussion. Carol said the Annual Conferences & Seminars can be reduced to \$300 as she does not stay overnight for the tax collector conference in N. Conway. The proposed 2024 budget is \$19,491.25.

Buildings & Grounds: Corey Rush reviewed the B&G budget with the board. A line has been added for Welcome Center Maintenance in the amount of \$1,000. The wages line has been decreased as he no longer has another full-time employee and does not feel there is a need for another full-time employee currently. There was a question of why the Safety Service Building Maintenance line is overspent and a brief discussion about the heating fuel line being underspent. The total proposed 2024 budget is \$175,481.

Legal: No proposed changes from 2023. 2024 proposed is \$6,000.

Revaluation of Property: \$29,372 per five-year contract.

Planning & Zoning: 2024 proposed is \$20,400. There was a discussion about the requested increase for the planning secretary from \$2,000 to \$4,000. The ZBA secretary line is also increased from \$300 to \$600.

Emergency Management: Reduced from \$4,000 to \$2,000 due to the town not having a deputy Emergency Management Director. 2024 proposed is \$2,000.

Health Administration: Unchanged for 2024, proposed at \$1,045.

Public Comment

Dawn Steele said the planning secretary increase is too much and she would rather those funds go elsewhere as there are people in the town that will do that work free. Jan Cole commented about the N. Country Master Plan Mapping line being largely unspent in 2023 and proposed again this year.

To Sign/Approve

The board approved the minutes of November 20, 2023 as amended.

The board approved the November 24th – November 30th, 2023 transaction report.

To Discuss/Review

Halloween Cup Parking: Selectman Meth said he received a complaint from Dow academy that their lawn was torn up from people parking on it and we need to be mindful of this for next year.

The board entered non-public session pursuant to RSA 91-A:3, II(c) at 6:43PM on a motion from Chairman Brewer and second from Selectman Walker. The board left non-public session at 7:17PM. With no further discussion, the meeting was adjourned at 7:17PM.

Respectfully,

Jenny Monahan
Executive Assistant