

**TOWN OF FRANCONIA
BOARD OF SELECTMEN'S REGULAR MEETING
NOVEMBER 30, 2020 HELD REMOTELY VIA ZOOM**

BOARD MEMBERS PRESENT: Eric Meth, Jill Brewer, Jeff Blodgett.

OTHERS PRESENT: Kim Cowles, Jenny Monahan, Corey Rush, Scott Leslie, Tim Blake.

The meeting was called to order at 3:00pm.

APPOINTMENTS:

3:00 - Buildings & Grounds, Transfer Station and Highway Budget Review

Buildings & Grounds - Corey said the Heating Fuel budget may be off as there shouldn't be as much money left in it at this point in the year. Town Administrator Cowles said she had looked at the bills from Irving and Amerigas and didn't find any issues but will keep investigating. The Uniforms line should be increased by \$100. Gardens/Park Maintenance is slightly over so Corey recommends increasing that line to \$1,500. The Safety Service Building Maintenance is requested to increase to \$2,500. Corey said that he would like to add a line to his budget for maintenance of the Maintenance Garage in the amount of \$1,000.

Transfer Station – For the Transfer Station Budget, Tim Blake recommended increasing the Tipping and Hauling and Solid Waste Hauling and Tipping costs by 2.5%. He suggested adding a Building Maintenance line in the amount of \$3,000.

Highway Department – Scott said he would like to restore the Highway Improvement line that was reduced for the budget cut back up to \$50,000. He would like to increase his uniforms line by \$250 as the vendor increased their prices.

TO SIGN/APPROVE:

The November 23, 2020 transaction list was signed by the Selectmen remotely.

Healthtrust Member Group Transmittal – This document was signed by Chairman Brewer remotely.

TO DISCUSS/REVIEW:

Town Administrator Update: Town Administrator Cowles said she is in conversations with CIP and NHDOT about paving Main Street from Route 142 to Route 117. The drainage issues at the south end will be fixed. There has been discussion about doing the sidewalks on Main Street at the same time which would ultimately save money compared to doing them at another time. The total cost of the project will be over \$200,000. There are some funds available in the Sidewalks Capital Reserve Fund but the rest would need to come from a warrant article.

CORRESPONDENCE: None.

COMMITTEE REPORTS:

Cable Consortium: Selectman Meth said he is trying to put together a committee to work on internet issues.

Chamber of Commerce: No update.

Conservation Commission: No update.

Energy Commission: No update since having the presentation on solar by Raising Green.

Planning Board: No update.

CIP: No update.

OTHER BUSINESS: Chairman Brewer announced that meetings will be remote via Zoom through January 25th and then reevaluated. Regarding closing town hall to the public, Town Administrator Cowles will discuss the idea with Carol Wills and Jenny Monahan tomorrow.

Next, Town Administrator Cowles said the Trustees of the Trust Funds require motions from the selectmen to approve the transfer of funds from Capital Reserve Funds to the General Fund.

Chairman Brewer made a motion to move \$34,800 from the Sidewalk Improvement Fund to the General Fund,

and \$25,988.86 from the Bridge Construction Maintenance Fund to the General Fund,

and \$40,000 from the Police Cruiser Fund to the General Fund,

and \$134,517.14 from the Highway Improvement Fund to the General Fund,

and \$15,095.31 from the Heavy Equipment Fund to the General Fund.

Selectman Meth seconded the motion will all voting in favor. **Motion passes.**

Town Administrator Cowles also received approval from the board to use the remaining funds in the Employee Appreciation line to purchase \$50 gift cards for full time employees from Franconia Market & Deli.

PUBLIC INPUT:

Karen Foss asked about income and expense from recycling and the way fuel is budgeted for.

With no further discussion, the meeting was adjourned at 3:51pm.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary