

# FRANCONIA PLANNING BOARD

March 12, 2012

**Members Present:**

Nanette Avril, Mark Hesler, Mary Grote, Brian Williams, Lydia Cumbee and Dick Reinhold

A regular meeting of the Franconia Planning Board was held on Monday, March 12, 2012 at the Franconia Town Hall. The meeting was called to order at 7:00 PM.

The meeting opened with discussion about commercial properties starting up or changing ownership and the lack of any type of procedure for tracking this. Discussion was prompted by the Dairy Bar which was recently financed by Passumpsic Bank and looks like construction is being done without an informal discussion. The Board asked Marilyn Knowlton to follow up with Sally to see if a building permit had been issued. The Planning Board felt there needed to be a procedural flow chart put in place to track the order of how a new business or existing business needs to relay to the Town their initial intent or if they intend to change the use or footprint of the building. Dick Reinhold said he would draft a flow chart and Mark Hesler would draft an approval process. These will both be discussed at the March 26<sup>th</sup> meeting so that they can discuss with the BOS. The Planning Board would like to meet with the BOS on April 9<sup>th</sup>. Marilyn Knowlton will ask Sally to put the Planning Board on the agenda.

Marilyn Knowlton also said she would check with the Town of Littleton to see what procedures they have in place.

The Board also discussed doing its nomination of Planning Board members at the next meeting.

**Approval of Minutes -**

Dick Reinhold made a motion to approve the minutes of the January 30, 2012 meeting. The motion was seconded by Mark Hesler and the minutes were accepted unanimously as submitted.

Meeting was adjourned at 8:15 PM.

Next meeting is scheduled for March 26, 2012.

Respectfully submitted,

Marilyn L. Knowlton  
Secretary