

Safety Services Building Committee Meeting
Wednesday, April 9, 2014

A meeting of the Safety Services Building Committee was held on Wednesday April 9, 2014 at 3:00 pm at the Franconia Town Hall. The minutes were recorded by Suzanne MacDonald.

Regular members in attendance were Bob Montagno (Selectman), Dawn Steele (Resident), Rick Gaudette (Fire Chief), and Allen Clark (Building Inspector) Paul Schmucker (Life Squad Chief), John Monaghan, (Police Chief) Jim Fitzpatrick (Energy Committee).

Guests were Roger O'dell,

The meeting was called to order by Bob Montagno.

This Committee is ready to recommend a civil engineer. Allen Clark handed out a spreadsheet which compared the three companies who chose to bid on the Civil Engineering for the Safety Services Building. Provan & Lorber had the lowest proposal at \$11,200.00. It appears that the alteration of terrain permit may not be needed.

The Committee would recommend to the Select Board that Provan & Lorber be the Civil Engineer of Record. (By a vote of 5-1).

The site lighting will not be needed as it will be on the building.

The Civil Engineer has 30 days to complete the work.

The Committee reviewed the trip to see the New Hampton Safety Services Building and whether that will change the programming of our space. There will be no change in the footprint of the building as we are unsure of the extent of the wet lands.

The current building plan will be used for RFP purposes. It is based upon an 88'x108' building with bays and some details. The fire Department would like to change the floor plan. It is the feeling that the Select Board will not support a second story building. The Town approved a single story building. The Police Department and Fire Department may change sides of the building. The Police Department is going to need lots of wire for IT stuff. The building will also need space for the sprinkler system.

Discussed how the energy group will impact the design of the building. The RFP will be going out with what has been previously discussed. The Energy source is a big issue and is on the minds of the Select Board. Bob Montagno feels the RFP should be able to discuss options right up front. The Construction Manager should have expertise in energy conservation.

Bob pointed out that we will have a low interest loan rate. The RFP must have the capability of examining the best energy source. Fitz would prefer that the RFP does not show this is going to be a propane building. Keep it open to alternative energy. At some

point should a subcommittee be formed for energy? Funding was discussed for the energy portion of the project. There may also be some money available thru Emergency Management. Should a subcommittee be formed for this also? There is lots of money that could be obtained thru Emergency Management. The Committee will have the Emergency Management Director involved in this.

What is the status of moving out of the existing building? The departments are moving forward and have located temporary housing. Each department is about half moved out.

The Demolition Contractors were discussed. The RFP has been emailed to four contractors. Proposals are due back by 4pm on April 15, 2014.

Asbestos/lead investigation consultant has been contacted. It will cost \$1200 for testing. John Lachapelle, Chairman of the Select Board will be asked to sign the contract on Monday, April 14, 2014.

Access to P & L work products has been asked by the Committee. An agreement has been sent by P & L and has been reviewed by the Towns Attorney. John Lachapelle, Chairman of the Select Board will be asked to sign the agreement on Monday, April 14, 2014.

The RFP schedule for contractors is for next week. We may be off schedule just a bit. All contractors' lists will be alphabetized.

Bob Montagno mentioned that we are still in need of a Clerk of the Works. The Committee will need to identify what we want them to do and how we want them to manage the project.

Pre-qualifying contractor will not be done once the RFP goes out to the contractors. The invited contractors will already be prequalified. It will be incorporated into the RFP. Dan Hebert will be added to the list of contractors for RFP.

Respectfully Submitted,
Suzanne MacDonald
Safety Services Building Committee - Secretary