

Safety Services Building Committee Meeting
Wednesday, April 16, 2014

A meeting of the Safety Services Building Committee was held on Wednesday April 16, 2014 at 3:00 pm at the Franconia Town Hall. The minutes were recorded by Suzanne MacDonald.

Regular members in attendance were Bob Montagno (Selectman), Dawn Steele (Resident), Rick Gaudette (Fire Chief), and Allen Clark (Building Inspector) Paul Schmucker (Life Squad Chief), John Monaghan, (Police Chief), Jeff Woodward (Resident)

Guests were Roger O'dell and John Lachapelle

The meeting was called to order by Bob Montagno.

The meeting minutes from 4/9/2014 were approved.

The contract with Provan & Lorber for Civil Engineering and the Work in Process agreement were both signed by the Franconia Select Board.

Some issues with Site Plan/Driveway Plan were reviewed. It appears some of the information is incorrect. The building is 80x120', not 88x120'. It appears that two documents were missing from the preliminary work. The Fire Department is not concerned with the turning radius as listed. The limited parking appears to give room enough for most situations. There is about 25 feet for a driveway. Again, there was discussion on shifting the Police to the other side of the building. There is no impact to any of the departments in doing this. There are still questions concerning the PSNH pole from the Committee.

The status of the Hazardous Material Report has not come back as of yet.

The proposals for Demolition Services were reviewed. After some discussion the Committee would like to recommend to the Select Board by a 6-0 vote to award Spears Brothers with the contract to demolish the current building.

The asbestos and lead report need to be obtained in order to know if the start date of the demolition will change.

Each department has secured temporary housing. The Police are working on having phone lines installed at the new building. The community will still need to be notified. This will happen by the website, newspaper, and a sign out front of the current location. The Fire Department is ready to move as soon as the building they are moving into is secure. Life Squad is ready to move. The locks on the old building will be transferred to the rented building.

The status of identifying and storing materials/equipment from the existing building; the heaters and the furnace will be used by another department. An on demand hot water heater and exhaust system will be salvaged. The garage doors and lights could be purchased for a "donation" to the town. Nothing should be given away. All salvageable items will be stored at the Mittersill Fire Station.

The commencement date for demolition cannot be set at this time. We need to be sure that each department is moved and secured in their new location. Also the lead and asbestos report need to be obtained. Rick Gaudette will get a move in date from Presby. The fire Department will need telephone and internet in their temporary location. Water will need to shut off at the current location as well as power. Stiles will need to come and get the propane tanks. There are still two Irving propane tanks that need to be picked up. The generator and the washing machine will go into a container for now.

The Committee went over the preliminary RFP for construction. This is just one tool in the process. The Committee should ask for suggestions and alternatives as we go thru this process. Fire protection needs a flow test to figure out the sprinkler system. There is a fire alarm available for the new building. Harvey Flanders will work on this. The site work items will have a \$100,000 or less value.

The RFP should be ready to go out next week as time is of the essence. The contractors will be given four weeks to submit proposals. The Committee will work on a rating system and will interview the top three firms. We are now looking at a July 2014 start date.

There will be ten contractors invited to submit proposals for construction.

After this process we will start the process of hiring a Clerk of the Works.

There was no update of the status of the Energy Committee and Alternative Energy Sources. (No member of the Energy Committee present.)

Under other business Jeff Woodward was able to give the figures that he has obtained from local banks for financing. The lowest rate currently is Passumpsic Savings Bank with a rate of 2.84 fixed. The Town of Franconia would be paying interest only thru construction. The loan can be closed at anytime. It takes about a month to pull all of the loan paperwork together from the Bank.

Bob Montagno would like to have Emergency Management Director for the Town of Franconia, Mark Taylor look into grant options using Emergency Management money for the new building.

Respectfully Submitted,
Suzanne MacDonald
Safety Services Building Committee - Secretary

