

Safety Services Building Committee Meeting
Wednesday, May 7, 2014

A meeting of the Safety Services Building Committee was held on Wednesday May 7, 2014 at 3:00 pm at the Franconia Town Hall. The minutes were recorded by Suzanne MacDonald.

Regular members in attendance were Dawn Steele (Resident), Rick Gaudette (Fire Chief), Allen Clark (Building Inspector), John Monaghan, (Police Chief), Jim Fitzpatrick (Energy Commission), Bob Montagno (Selectman), Paul Schmucker (Life Squad), Jeff Woodward (Resident)

Guests were Roger O'dell, John Lachapelle, Ted Hoyle, Bob Tortorice

The meeting was called to order by Bob Montagno.

The meeting minutes from 4/30/2014 were approved.

Status of Civil Engineering – is on schedule to be completed by May 16, 2014.

Status of Asbestos Removal – The Asbestos has been removed.

Status of Demolition – Spears Brothers will be doing the demolition of the Safety Services Building. Suzy will issue a notice to proceed to Spears Brothers.

Status of Construction Manager Bidding – It is our understanding that five companies are working on proposals which are due by May 19, 2014. Two companies will not be submitting a proposal. Proposals will be opened and recorded at the Select Board meeting on May 19, 2014 at 4pm.

Clerk of the Works – Allan Clark will hold the position of Clerk of the Works. He is familiar with all aspects of the project. A motion was made by Paul Schmucker and seconded by Rick Gaudette to have Allan Clark as Clerk of the Works for the Safety Services Building project. A vote was taken and all were in favor.

Accounting System – Allan handed out a sample of an accounting sheet. Allan will work with Sally Small on the format.

Energy Consultant – Dana Nute – Resilient Building Group – There is a proposal that PSNH will pay up to 50% up to \$7500 for the consulting fee. Dana handed out a sample of the type of report that he can generate. Dana would be working closely with the Construction Manager. Allan explained to Dana what the Committee was looking for. He also explained that there was no design for the building yet, however the footprint has been established. The Committee would like to explore alternative energy including geothermal, solar and propane. It is very important to have Dana involved right from the beginning.

The proposal was discussed and Dana will need to fine tune a couple of items. Dana discussed OPR, Owner Project Recommendation. Bob discussed the concerns for going in this direction. Dawn Steele discussed the cost and is trying to understand comparison rather than just pure dollars. This is not a building that is occupied 24/7.

Dana said his company would be sending a questionnaire that the Committee would need to fill out and get back to him.

Bob Tortorice would like to remind all that the shell of the building dictates what you put in it as far as heating goes.

Status of Grants – PSNH will give up to 50 % of \$7500 for energy savings grants. So far that covers half of the costs.

Emergency Management Grants – Paul Hatch is working with Allan Clark on grants for the Emergency Operation Center. It's our understanding that ½ of the communication expenses and ½ of the cost for a generator could be obtained. They will continue to look into available grants. Rick Gaudette has included a new generator for the new building. It is sized better for the building. The old generator could either come here to the Town Hall or go to Lafayette School. It is a 25K generator. The school can get a grant for 50% of the installation.

Tree removal south side of building – There are some trees that should be cut on the south side of the building. The area is in the shore land protection area. Bob Montagno will speak with Tim Grant. This will have to be part of the permitting process.

Project schedule – Allan will continue to work on this.

Other Business – Bob Montagno will be gone the second or third week of June. The other Select Board members will attend the meetings.

There will be no meeting on May 14, 2014. The next regular meeting will be on May 21, 2014 at 3pm. This meeting is expected to last a couple of hours.

The process for sorting thru the proposals was discussed. A review process will be developed.

The meeting was adjourned at 3:57pm.

Respectfully Submitted,
Suzanne MacDonald
Safety Services Building Committee - Secretary