

Safety Services Building Committee Meeting
Thursday, August 29, 2013

A meeting of the Safety Services Building Committ was held on Thursday August 29, 2013 at 1:30 pm at the Franconia Town Hall. The minutes were recorded by Suzanne MacDonald.

Regular members in attendance were Bob Montagno, Ted Hoyle, John Lachapelle, Jeff Woodward, John Monaghan, Paul Schmucker, Dawn Steele, Roger O'Dell, Rick Gaudette and Facilitator Deb Maes.

The meeting was called to order by Bob Montagno.

Introductions around the room were made. Deb Maes will be the Facilitator of the Committee and will not have a vote. Selectmen Hoyle and Selectmen Lachapelle are not official members of the Committee but will attend meeting as their schedule allows.

The Energy Commission would like to have a member on this Committee. Bob Montagno will make contact.

The first order of business is to elect a Chairperson. Dawn Steele nominated Bob Montagno to be the Chairperson. Paul Schmucker seconded. Bob Montagno accepted and will be the Chair.

There was considerable discussion about building new building vs refurbishing and expanding the existing building. The verbiage from the March Town Meeting regarding the ballot question that was posed to the townspeople was read aloud. The only location to be looked at during this time will be the current location. The Committee certainly needs to work toward bringing forward a plan that will get approval. There was talk about building new/ vs renovating and Jeff Woodward remembers when the building was looked at about 5 years ago it was not worth a remodel. This project must go out to bid regardless of what is included in it.

The committee came up with some clearly stated objectives: Construct at present location, what should be included in the building for co location of services, cost effective/efficient, community support, best value for tax dollar, long-term building use, energy efficient construction, growth, usable area on lot, improved facility that taxpayers will support, financial plan.

The project objective definition is – “Have an improved Safety Services Facility that meets the community needs now and in the future that taxpayers/community will support.” A vote was taken and there was no objection to the objective.

Planning for space requirements will require that each department develop a list of needs for their area. The departments are asked to come up with three options: Basic Needs, What makes the most sense for today and in the future, and what would you like to have. Also discussed were ground floor needs and the option to have a second floor.

Engineering support will be obtained. An Engineer will be asked to sit on the Committee but will have no vote. Different types of engineering support were discussed. An engineer will go thru the building on Thursday, September 5, 2013 at 1pm.

A timeline will still need to be developed but it's a bit premature to develop that now. The Committee is looking to have approval of the voters at the March meeting. The need for two public hearings was discussed and will be scheduled towards the end of the year or in early January. General financing was discussed.

The Departments must be prepared with their required square footage at the next meeting. The plans will be laid out and see if the location is able to accommodate the space requirements.

The Committee should also be reminded that these are public meetings.

Also discussed was how the information will be distributed from the meeting. Suzy will email this to all Committee members.

The next Safety Services Building Committee meeting will be held on September 5, 2013 at 1:00pm at the Safety Services Building.

With no other business to conduct the meeting was adjourned at 3:00 PM.

Respectfully Submitted,
Suzanne MacDonald
Safety Services Building Committee - Secretary