

**Safety Services Building Committee Meeting**  
**Thursday, September 5, 2013**

A meeting of the Safety Services Building Committee was held on Thursday September 5, 2013 at 1:00 pm at the Safety Services Building. The minutes were recorded by Suzanne MacDonald.

Regular members in attendance were Bob Montagno (Selectman), John Monaghan (Police Chief), Pam Oakman (Life Squad), Dawn Steele (Resident), , Rick Gaudette (Fire Chief) and Facilitator Deb Maes.

Guests were Roger Odell (Fire Department), Jack Cook (Energy Commission), Tim Grant & Ted Kupper (P & L ),

The meeting was called to order by Bob Montagno.

The two Engineers from Provan & Lorber were introduced to the group. They are Civil and Structural Engineers. They will be attending meeting and have been hired to do some preliminary site review on the current location. Provan & Lorber will take a look at all three parcels of land for wetlands.

This building was built prior to 1963. It is the consensus to keep all three departments together as long as there is room at the current location. There is some equipment that is stored at the Mittersill Fire Station, one truck is left outside at the current location and two storage containers are used at the current location. The Police Department also has a room at the Town Hall they use for storage.

Two police cruisers, four fire trucks (including the ambulance) are inside the Safety Services Building. The Forestry Truck and an antique truck are left outside of the building. Franconia does cover 9 miles of interstate which is more than any other town in NH.

The building and site were reviewed. Storage needs were discussed as well as items that could be shared. The Police have other requirement that need to be taken into account. Juveniles must be separated from adults. Franconia currently has no holding area. They will also need an evidence area and an impound area could be discussed. There are also many other areas to take into account. The Life Squad needs to have secure locations for HIPPA information. The Fire Department frowns on overnight guests however the Life Squad would like to have the option. There are currently several building code violations.

The Police Department workforce was reviewed.

Provan & Lorber took a binder to review, Franconia Safety Services Building Project.

The new heating system that was installed in the building last fall is still not working properly.

The area outside was reviewed and retention ponds were discussed as well as standing water and a class four stream.

Department space requirements were discussed. A new sketch was passed around that has everything on one floor. The benefits of one floor vs. two floors were discussed. P & L will check on the ADA requirements for a second floor if used for non public access.

A new building size of 80x100 or 120 feet was discussed. This would include bays, training room, bunk room, restrooms and office space. Grant money will be looked into. The Police Department plans on needing about 2400 square feet of space. The current building is 60x70 feet. Rick feels the only part of the building that should be shared with the police is the furnace, septic and the roof. General space was discussed. Splitting the police from the fire department is also an option. Ideally it is still a desire to keep all three departments together at the same location.

The advantages of going to visit other facilities were discussed. This will not be considered until a confirmation is made that the new building can be in the same location.

Ted and Tim are looking for more extensive wetlands reports. Suzy will look for this report. About six years ago the property was surveyed by Boulanger Consulting. Only one parcel was done. Bob was able to call and leave a message with Boulanger Consulting looking for a copy of this survey.

The minutes of August 29, 2013 were reviewed.

The next meeting will be on Wednesday September 25, 2013 at the Town Hall. The meeting will begin at 1:00pm.

With no other business to conduct the meeting was adjourned at 3:00 PM.

Respectfully Submitted,  
Suzanne MacDonald  
Safety Services Building Committee - Secretary