

**TOWN OF FRANCONIA
CAPITAL IMPROVEMENTS PLAN MEETING
SEPTEMBER 9, 2020 AT TOWN HALL**

MEMBERS PRESENT: Karen Foss, Jeff Blodgett, Steve Plant, Trevor Presby, Peter Grote

OTHERS PRESENT: Jenny Monahan

The meeting was called to order at 4:00pm.

After opening the meeting, Chairman Foss asked if any other members were interested in being the Chair this year. Everyone present said they would prefer for Karen Foss to continue as Chairperson.

There was next a brief review of each department's status for CIP expenditures for 2021.

The Highway Department has no scheduled asset replacements for this year. There has been some money spent on sidewalks so that funds figures will need to be adjusted.

Peter said he attended a Select Board meeting where Chief Gaudette was on the agenda to discuss a truck that he says should be replaced as it is failing and incurring a lot of maintenance costs. Chief Gaudette was to meet with Town Administrator Cowles for further discussion on the issue. Steve said he believes it is the truck that was rebuilt some years ago.

Jenny confirmed to Chairman Foss that she will send the Project Submission form and the Points Replacement form out to department heads and make sure that both forms are completed for each asset.

There was a brief discussion about possible capital projects to be considered for 2021 and the status of a comprehensive report of the town's buildings. Jeff said he would like the Fire Marshall's reports on town hall's safety issues and Jenny said she would try to locate that for him.

The Committee briefly discussed when members were available to meet again and scheduled the next meeting for September 30th at 4 PM. Jenny will ask Kim Cowles to attend and also schedule the departments for interviews.

With no further discussion, the meeting was adjourned at 5:03 PM.

Respectfully Submitted,

Jenny Monahan
Administrative Secretary