

Franconia Water Department Meeting
Thursday September 11th, 2025
Town Hall 5pm

In Attendance: Water Commissioners Richard Andross, Thomas Allen and Christopher Harris. Rachel Pluchino, FWD Administrator. Pete Hilton, Lakes Region Water, Operator

Motion made by Richard to begin meeting at 5:00pm, seconded by Thomas and approved unanimously.

Approval of Past Meeting Minutes:

Motion made to approve August Minutes by Thomas, seconded by Richard and approved unanimously.

Review of YTD Financial:

Motion to approve August financials made by Christopher, seconded by Richard and approved unanimously.

Pete Update:

Leak Detection – Leak detection survey has been completed. Only 1 potential leak found on Coal Hill Road. Homeowner will be contacted and given copy of report so the issue can be addressed.

Mittersill Inn – Valve needs to be replaced in parking lot. Pete will get an estimate and basic plans to Rachel. Project will be completed in Spring 2026.

Mittersill Fire Station – 168 Mittersill Road, owned by State of NH. Rachel will look into access and permissions that may be needed from State prior to updating the current equipment and well controls (Well 4). Property owner listed as Town of Franconia with note that states Fire Station on State land.

Mittersill Paving – need an estimate on 2 to 3 small sections that were disrupted during the replacement of Deer Pass Road. Rachel will reach out to Jeremy regarding the paving of Deer Pass Road and see if these areas can be done at the same time.

Academy Street and Main Street– some valves have overgrowth from grass, brush and trees that need to be uncovered. Will reach out to property owners once areas are specified by Pete.

Rachel Update:

Asset Management Grant – Asset Management Grant Program public outreach scheduled for September 18th. We have been running an advertisement in both the Caledonian and Littleton Record for the past 3.5 weeks. This is the final task related to the Asset Management program. John will be training Rachel on data input while in the field, allowing her to update equipment and new installations in real time.

Endpoint Replacements – Shut off letters were sent to those who are still Non-Compliant. There are 3 properties remaining with a final appointment date of September 19th.

Rate Increase 2026 – Public Hearing to be held tonight immediately following the regular monthly meeting. The increase is 10% for Access Fees and Water Usage Rate, Endpoint Fees will be increased by \$0.01 to match increase made by Beacon Badger. Advertisement has been in Caledonian and Littleton Record for past 4 weeks.

Welcome Center Rink – rink is flooded using 2” meter. Will be looking into connection and manual reading during seasonal usage.

2026 Budget – work on 2026 Budget has begun. First draft will be sent to BOC by November 1st.

Easements – we need to begin process of updating and acquiring easements from all properties in Franconia and Mittersill with waterline on their property. Old easements may need to be replaced if owner has changed.

Magowan Computer – working with Consolidated Communications and Laviolette to resolve internet issue at Magowan Pump House. Quote will be provided by CC/Fidium before end of September.

Motion to adjourn made by Richard at 5:56pm, seconded by Christopher and approved unanimously.

APPROVED