**TRUSTEES OF THE TRUST FUNDS**

**Minutes of August 10, 2016 Meeting**

Present: David Starr, Joe Germano, Karen Foss

Cemetery Perpetual Care Trust Fund: Karen related this year’s effort by the Cemetery Trustees to split this fund into two funds: (1) Leave the Perpetual Care Trust Fund for those names up through 1980; (2) Create a Cemetery General Maintenance Fund for those names after 1980. The Perpetual Care monies can only be spent on the named lot, while the General Maintenance monies could be spent on all lots. The Cemetery Trustees would like to formulate a budget and undertake needed maintenance work at the cemetery. David Mayes at Mackensen is working on the split but can’t proceed until MS9s from 1983 to 2000 can be found to make sure that the names and associated balances track. David Mayes has offered to contact the Dept of Revenue to ask for copies of these years from their records.

Transactions in the Funds this Year to Date: We reviewed the deposits to and withdrawals from the Common Trust Fund and the Capital Reserve Fund comprised of:

 Deposits: $292,776 of Appropriations for 2016 to CR & EFT

 $32,200 to the Lafayette School Buildings & Grounds Maintenance EFT

 Withdrawals: $200 from the Hannah Pfosi Trust Fund for a scholarship

 $30,000 from the Lafayette School B & G Maintenance EFT

 (The supporting documentation was also reviewed.)

 $1,517.51 and $435.87 in portfolio management fees for the qtr.

Fund Performance: We reviewed the July report from Mackensen focusing on the yield. The Trust Fund has a market value of $359,599 and is yielding 3.10%. The Capital Reserve Fund has a market value of $1,490,936.03 and is yielding 1.58%. David and Joe will do some due diligence and research the individual investments. The 1.58% is disappointing and we would like to know why it’s that low compared to the Trust Fund. The activity in the funds may be a factor, and there is more activity in the CR fund and therefore investments need to be of shorter duration which affects yield.

Tanker Truck Fund and Ladder Truck Fund: We discussed the current situation whereby a Special Town Meeting is being held on Aug 17 in order to authorize the Selectmen as agents to expend/transfer money from the 2008 established Tanker Truck Fund (containing $147,122) into the 2016 established Ladder Truck Fund (containing $37,000) so that the Fire Dept can purchase a used ladder truck for $79,000. (New ladder trucks cost approx $750,000.) The trustees have received advice from the Dept of Revenue that in order to change the purpose of a fund “A warrant article must be acted on at the ANNUAL meeting by a two-thirds (2/3) vote of all present and voting (RSA 35:16)….” Whereas, the trustees concurred that if the Fire Dept needs a ladder truck, they are not opposed, however, the proper procedures must be followed in order to preserve the integrity of the funds as voted upon by the taxpayers. We intend to go to the Special Meeting and be ready to comment.

Next Meeting: Sept 7, 2pm. David Mayes has agreed to come to the meeting to discuss the portfolios.

The meeting adjourned at 3 pm.

Respectfully submitted,

Karen Foss, Trustee