

Minutes

TRUSTEES OF TRUST FUNDS

February 18, 2026

In attendance: Jan Cole, Mike Betley & Carol Walker

The meeting commenced at 4:07 pm.

The Trustees reviewed the January 1-31, 2026 Three Bearings/Fidelity Common Capital Reserve Fund (CRF) report with a beginning balance of \$3,954,655.85 on 1/31/2026. The only activity in January was a \$20.00 transaction fee for the purchase of Vanguard Short Term Investment Grade Admiral. There was an \$18,006.55 increase in investment value during the month (and YTD) resulting in an ending account value of \$3,972,642.40 on 1/31/2026. Income during the month (and YTD) included dividends of \$10,102.41 and interest of \$31.90 for a total of \$10,134.31. At the end of January 2026, \$4,017.09 was held in Cash and \$9,224.82 was in Fidelity Government Cash Reserves with a 7-day yield of 3.41% for a total of \$13,241.91 that represents our short-term liquidity in the CRF.

The Trustees reviewed the January 1-31, 2026 Three Bearings/Fidelity Common Trust Fund (CTF) report with a beginning balance of \$362,741.09 on 1/1/2026. There was no activity in January. The account increased in investment value by \$6,675.82 resulting in an ending account value of \$369,416.91 at 1/31/26. Income during the month included dividends of \$755.25 and interest of \$5.63 for a total of \$760.88. For January 2026 (and YTD), the change in investment value was \$6,675.82. At the end of January 2026, \$4,367.16 was held in Cash in the CTF.

MS-9: The Trustees reviewed the MS-9 report for the period from 1/1/2026 through 1/31/2026. Jan sought clarification from Three Bearings regarding the \$20.00 transaction fee in the CRF for the purchase of Vanguard Short Term Investment Grade Admiral during the month. Staff clarified the fee is a principal transaction that does not impact income and is factored into the cost basis of the position. The MS-9 does not record it since it counts as an unrealized loss. Further, the \$5.11 capital loss entry on the CTF portion of the MS-9 report is a loss on a non-dividend distribution for the BAGIX mutual fund investment in the CTF.

Minutes: Draft minutes for the January 28, 2026 Trustee meeting were reviewed. Jan moved to accept the minutes with Mike seconding her motion. All voted in favor of the motion. Carol will send the final approved minutes for the 1/28/26 meeting to the Town Administrator and Secretary to post on the Town's website.

General Business:

Review Update to Pending Reimbursements: There were no additions to the Pending Reimbursement report through February 18, 2026. The January 22, 2026 report shows future reimbursements totaling \$60,759.10 for the Dow Clock (\$6,000.00), an increase for Town Buildings & Maintenance (now \$29,183.00) and Bridge Construction (\$25,576.10.)

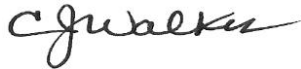
Transaction Log: There have been no updates to the Transaction Log since there have been no transactions since the December 17, 2025 report.

Other Business: None.

Auditor’s Questionnaire: The Trustees approved Jan’s draft response to Plodzick and Sanderson’s question “Who are the authorized signers on the cash and investment accounts?”.

There being no further business, the Trustees adjourned the meeting at 4:43 pm. The next Trustee meeting will be held on **Wednesday, March 18, 2026** at the Town Hall beginning at **4:00 pm**.

Respectfully submitted,



Carol Walker, Trustee

Attachments: **2026 Pending Reimbursements as of 1/22/26**
2025 Town Meeting Approved Warrant Articles and Funding Sources
Active CRF and ETF Fund Names List updated 3/21/25

| Town of Franconia pending reimbursements as of 01/22/26 | | | | | | | | |
|---|-----------|--|---------|-------------------------------------|--|---|--------------------------------------|--------------------|
| Reimbursement Item | Amount | From Account | CRF/ETF | Documents Received | Documentation Needed | Comment | Amount Booked to account no. | Processed |
| Dow clock | 8,925.00 | Dow Clock - \$6,000 and Town Bldgs & Maint \$2,925 | ETF | BOS meeting 8/25/25 meeting minutes | 1. Invoice 2. Quickbooks showing invoice paid 3. TA request | painting of clock tower to be completed in 2026 | pre-paid expense trial balance entry | |
| Town Hall | 4,600.00 | Town Bldgs & Maint. | ETF | BOS meeting 8/11/25 meeting minutes | 1. Invoice 2. Quickbooks showing invoice paid 3. TA request | siding repair to be completed prior to painting by Laflamme (painting to be covered by ARPA funds) | | |
| Highway Building | 16,150.00 | Town Bldgs & Maint. | ETF | NONE | 1. Invoice 2. Quickbooks showing invoice paid 3. TA request 4. BOS minutes approving withdrawal | siding repair to be completed in 2026 by Laflamme | | |
| HEB 10% town match for culvert/bridge replacement | 28,208.90 | Bridge Construction | CRF | NONE | 1. Invoice 2. Quickbooks showing invoice paid 3. TA request 4. BOS minutes approving withdrawal | Total match is \$85,526.10. Money in the amount of \$57,317.20 to pay the first portion of match in deferred Bridge Grant trial balance. Bridge Construction CRF to pay balance | \$2,632.80 | processed 11/18/25 |
| Replacement Garage door for Maintenance garage | 5,508.00 | Town Bldgs & Maint. | ETF | NONE | 1. Invoice 2. Quickbooks showing invoice paid 3. TA request 4. BOS minutes approving withdrawal | | | |
| Total Pending Reimbursement per fund for 2026 | | | | | | | | |
| Dow Clock | 6,000.00 | | | | | | | |
| Town Buildings | 29,183.00 | | | | | | | |
| Bridge Construction | 25,576.10 | | | | | | | |
| Total | 60,759.10 | | | | | | | 0 |

2025 Town Meeting Approved Warrants and their Funding

| Article No. | Fund Name | Amount | Add to Trustee Accounts | Amt from Trustee Accounts | From Unassigned | From Budget | From Taxes | From Water Custs | From Sugar Hill & Easton |
|-------------|--|-------------|-------------------------|---------------------------|-----------------|-------------|-------------|------------------|--------------------------|
| 3 | Operating Budgets | \$2,209,755 | | | | | \$2,209,755 | | |
| 4 | Town Building Truck | \$19,136 | \$19,136 | | | | \$19,136 | | |
| 4 | Town Buildings and Grounds Equip | \$13,299 | \$13,299 | | | | \$13,299 | | |
| 4 | Highway Truck | \$116,169 | \$116,169 | | | | \$116,169 | | |
| 4 | Highway Heavy Equipment | \$44,083 | \$44,083 | | | | \$44,083 | | |
| 4 | Police Cruiser | \$14,726 | \$14,726 | | | | \$14,726 | | |
| 4 | Fire Heavy Equipment | \$54,106 | \$54,106 | | | | \$54,106 | | |
| 4 | Frost Place Maintenance | \$3,000 | \$3,000 | | | | \$3,000 | | |
| 4 | Bridge Construction | \$40,000 | \$40,000 | | | | \$40,000 | | |
| 4 | Transfer Station Equipment | \$7,500 | \$7,500 | | | | \$7,500 | | |
| 4 | Dow Field Capital Reserve Fund | \$1,592 | \$1,592 | | | | \$1,592 | | |
| 5 | Highway Improvement Fund | \$75,000 | \$75,000 | | | | \$75,000 | | |
| 5 | Town Buildings Maintenance Fund | \$30,000 | \$30,000 | | | | \$30,000 | | |
| 5 | Sidewalk Improvement | \$21,000 | \$21,000 | | | | \$21,000 | | |
| 5 | Franconia Heritage Museum Fund | \$3,000 | \$3,000 | | | | \$3,000 | | |
| 5 | Library Building Maintenance Fund | \$5,743 | \$5,743 | | | | \$5,743 | | |
| 5 | Fire Department Safety Equipment | \$38,240 | \$38,240 | | | | \$38,240 | | |
| 6 | Tri-Town Transfer Station | \$72,138 | | | | | \$72,138 | | |
| 7 | Tri-Town Recreation Department | \$46,559 | | | | | \$46,559 | | |
| 8 | Abbie Greenleaf Library | \$96,500 | | | | | \$96,500 | | |
| 9 | Water Dept Operating Budget | \$659,478 | | | | | | \$659,478 | |
| 10 | Contract for Ambulance Service | \$570,049 | | | | | \$570,049 | | |
| 11 | Vibratory Roller - Hwy Dept | \$23,000 | | | \$23,000 | | | | |
| 12 | Drainage Improvement - Transfer Stat. | \$25,000 | | | | | \$14,250 | | 10,750 |
| 13 | Police Cruiser | \$80,000 | | | \$80,000 | | | | |
| 14 | Revaluation | \$5,000 | \$5,000 | | | | \$5,000 | | |
| 15 | Franconia Notch Chamber of Commerce | \$12,000 | | | | | \$12,000 | | |
| 16 | Non-Profits | \$24,158 | | | | | \$24,158 | | |
| 17 | Discontinue Life Squad Van CRF | | | | | | | | |
| 18 | Transfer Life Squad CRF to Fire Heavy | \$280,048 | \$280,048 | | \$280,048 | | | | |
| 19 | Discontinue Life Squad Equip CRF | | | | | | | | |
| 20 | Transfer Life Squad to Fire Safety ETF | \$65,925 | \$65,295 | | \$65,925 | | | | |
| 21 | Sale of Town Equip Rec Van CRF | \$4,100 | \$4,100 | | \$4,100 | | | | |
| 21 | Sale of Town Equip B&G Equip CRF | \$3,300 | \$3,300 | | \$3,300 | | | | |
| 22 | Town Bldg Maintenance ETF | \$4,000 | \$4,000 | | \$4,000 | | | | |
| 23 | Energy Capital Reserve CRF | \$3,072 | \$3,072 | | \$3,072 | | | | |
| 24 | Rink Surface Maintenance ETF | \$2,122 | \$2,122 | | | \$2,122 | | | |
| 25 | Recreation Van CRF | \$5,306 | \$5,306 | | | \$5,306 | | | |
| 26 | Change Purpose Lafayette Rec ETF | | | | | | | | |
| Totals | | \$4,678,104 | \$858,837 | \$0 | \$463,445 | \$7,428 | \$3,537,003 | \$659,478 | \$10,750 |
| | Less income credit to operating budget | | | | | | -\$604,300 | | |
| | Total taxes to be raised | | | | | | \$2,932,703 | | |
| | tax impact | | | | | | \$6.80 | | |
| | To trust funds 10 days frm twn meeting | | | | \$14,472 | | | | |

Active CRF and ETF Fund Names List - UPDATED 03-21-25

| Year Established | Original Warrant | Legal Fund Name | Purpose per Original Warrant Article | Fund Type | Agent to Expend | Comment |
|------------------|------------------|--|---|-----------|-------------------------------|-------------|
| 1966 | 14 | Bridge Construction | bridge construction/maintenance | CRF | Selectmen | Town Fund |
| 1985 | 9 | Cemetery Maintenance Fund | cemetery maintenance | ETF | Cemetery Trustees | Town Fund |
| 2017 | 12 | Dow Clock Expendable Trust Fund | Maintenance, repairs and improvements to the Dow Clock | ETF | Selectmen | Town Fund |
| 1994 | 5 | Dow Field | Dow Field Maintenance | CRF | NONE | Town Fund |
| 2003 | 18 | Emergency Management Fund | disaster funds | ETF | Emer. Mgmt Dir. | Town Fund |
| 2020 | 18 | Energy | Providing funds for alternative energy and energy efficiency projects in municipal buildings and properties | CRF | Selectmen | Town Fund |
| 2022 | 18 | Fire Dept Safety Equipment ETF | Fire dept safety equipment | ETF | Selectmen | Town Fund |
| 2017 | 14 | Fire Heavy Equipment | Purchase heavy equipment for the Fire Department | CRF | Selectmen | Town Fund |
| 2003 | 17 | Franconia Heritage Museum Maintenance Fund | Maintenance of Museum | ETF | Selectmen | Town Fund |
| 2013 | 13 | Frost Place Maintenance | Frost Place maintenance | CRF | Selectmen | Town Fund |
| 1994 | 6 | Handicap Access | Library handicap access | CRF | NONE | Town Fund |
| 2000 | 11 | Highway Department Truck | highway truck(s) | CRF | NONE | Town Fund |
| 2000 | 12 | Highway Heavy Equipment | Highway heavy equipment | CRF | Selectmen | Town Fund |
| 1997 | 9 | Highway Improvement Fund | highway improvement | ETF | Selectmen | Town Fund |
| 2017 | 11 | Lafayette Recreation | Enhance the Lafayette Recreation programs, events and activities, purchase equipment including capital | ETF | Selectmen | Town Fund |
| 1989 | 5 | Legal | legal | CRF | Selectmen | Town Fund |
| 1998 | 9 | Library Building Maintenance Fund | library maintenance | ETF | Selectmen | Town Fund |
| 1994 | 14 | Police Cruiser | police cruiser | CRF | NONE | Town Fund |
| 1984 | 3 | Reassessment | property reassessment | CRF | Selectmen | Town Fund |
| 2015 | 21 | Recreation Van | Recreation Van | CRF | Selectmen | Town Fund |
| 2002 | 17 | Rink Surface Maintenance Fund | rink surface maintenance | ETF | Selectmen | Town Fund |
| 2014 | 17 | Rural Water Supply | cisterns and ponds | CRF | Selectmen | Town Fund |
| 2002 | 5 | School Building and Grounds Maintenance Fund | maintain & repair the school building | ETF | School Board | School Fund |
| 2010 | 5 | School District Technology Fund | repair, maintain & upgrade tech equip | CRF | School Board | School Fund |
| 1997 | 8 | Sidewalk Improvement | sidewalk improvement | ETF | Selectmen | Town Fund |
| 1984 | 3 | SPED CRF - Special Education | meet the expenses of educating educationally handicapped children | CRF | NONE | School Fund |
| 1997 | 7 | Town Building Maintenance Fund | maintenance of town building(s) | ETF | Selectmen | Town Fund |
| 2007 | 6 | Town Buildings & Grounds Equipment | town buildings and grounds equipment | CRF | NONE | Town Fund |
| 2002 | 8 | Town Buildings Vehicle | town maintenance truck | CRF | NONE | Town Fund |
| 2002 | 9 | Transfer Station Equipment | transfer station equipment | CRF | NONE | Town Fund |
| 2011 | 7 | Transfer Station Improvements | improvements to transfer station | CRF | Selectmen | Town Fund |
| 2019 | 28 | Welfare ETF | providing general assistance | ETF | Selectmen | Town Fund |
| 2020 | Trust | Lucy Pfofi Memorial Fund | graduating 6th graders demonstrating social responsibility | Trust | Lafayette Regional School | Town Fund |
| 1983 | Trust | Franconia Scholarship Fund | financial aid to graduating Franconia resident and Towse Athletic Award | Trust | Trustees & Advisory Committee | Town Fund |