

Franconia Water Department
Work Session October 25, 2018

In Attendance: Water Commissioners Joan Hartford and Darrel Dietlein; Pete Hilton, Lakes Region Water; Meaghan Caron, Water Department Secretary

Public In Attendance: Kevin Johnson, Gale River Motel

Meeting Began at 4:30pm

Meg confirms that Stiles Fuel is re-scheduled for 10/30 after not showing up for their first appointment.

Pete and Joan are scheduled to be at Bill Cashin's home at 3 Woodchuck Trail to be present when Chris Sparks goes to fix the interior valve. Pete to pre-locate the curbstop.

Pete discusses the dead end curb stop that Presby found in the driveway construction at 57 Woodchuck Trail. Pete will dig it up as soon as he can to determine the status of the curb stop. He believes it is a dead line that was originally put there to serve the empty lot above it. He hopes to be able to just shut off the corporation and remove the valve stand to remove the pipe. He may have to chop it out. He is hoping to get to it during the second week in November.

Hillwinds Maps: There is one curb stop for each of the 3 lines, one to each building. Unless Mr. Haskell wants to bury new lines to connect each of the buildings, at this point we are still thinking that the Hillwinds option to change out to smaller meters is one to consider but the cost of the plumbing and work would be at the customer's expense.

An email to be sent to Mr. Haskell to let him know that we are discussing his circumstance and doing our best to make the most sound decision.

We are still awaiting Stephen St Cyr to finish his most recent project to then be able to focus on our system and needs. Per his most recent email, he is out of the office this week and will be back next week. We will plan to ask Stephen St. Cyr specifically about Mr. Haskell's circumstance. There has to be other situations where one customer has more than one meter and we would like to hear what he has to say and what his input is on this situation.

Pete worked up on Alpen Hill Rd and put a new curb stop put in with the contractor of the new property being built. Ditch was about 8-9 feet deep. Valve isn't leaking any more.

During flushing, Pete was at Presby building when Best Western called to say they had lost pressure, a customer had called to complain. Pete wonders if it could be due to a PRV pit near the Gale Well building. During the project this PRV was put in to keep pressure the same on

the old pipes. Pete thinks we can look at it/readdress it in the spring but he will still go ahead and investigate the gauge in the PRV pit to see if he can spot anything.

For Troubleshooting reasons, it would be ideal to have pressure sensors on the system, on a more permanent basis.

Pete ordered a PH probe today from ATI for the 24 hour monitoring system in the Franconia Pump Station. Cost was approx \$500...the invoice will come to Meg.

Pete presented an option for a Mittersill PH Chlorine Monitor. We currently do not have a monitor in the Mittersill Pump House. It is one that he is familiar with because it is what is used on the Franconia system. We are required to send in quarterly reports and this would provide the information needed. This one would be connected to the computer and would data log itself and keep all the information updated. This will be added to our budget for next year.

The handheld chemical colorimeter that Pete would like would be added to the 2019 budget as well. Approx \$2000.00 for this item will need to be added to Mittersill supplies in the 2019 budget.

Darrel motions to approve and Joan seconds the motion for Pete to purchase the chemical feed pump that best suits the pump house needs. Darrel says to go ahead and use the twist lock adapter instead of hiring an electrician to try and save on some money.

Meeting for December is scheduled for December 13th at 4:30pm.

Darrel will invite Scott Clang from GSRWA to join us at the December 13, 2018 meeting.

Pete suggests that we make sure that the customers that run winter bleeders let us know ahead of time. We can track it in Beacon. Darrel says maybe we could send out a notice to request that customers please notify the department to let us know when they start running a winter bleeder. Preferably a PSA kind of flyer would be ideal. We're part of a water conservation program and would like to be conscious of our town's usage. A start date for opening your bleeders would be..." We can categorize it as an environmentally conscious effort and better define when the bleeders should be turned on.

Pete to call Horizon Engineers to invite them to our January meeting. They will give a general overview of the services they can provide and possibly give some quotes on projects and an overview of what could be done or completed. We all agree that we can't get engineering guidance too early. Meg to contact Holly to see what kinds of processes are required by the town in regards to getting bids for large projects. Do we need a certain amount of bids before deciding on an engineer?

Talk about the original project and the loan that we are still paying off. Holly will have all of the info on the grants and why the town needed to approve the loan. What tax dollars were attached to the loan? If we will be doing another large project we will need to know the process better and the steps that will need to happen.

Pete will pull the two old forced hot air heaters out of the old pump house and make sure that insulation is installed where the gap is after removing them.

Minutes are reviewed and approved with a few amendments (spelling) Darrel makes the motion to approve with amendments. Joan seconds.

Darrel motions to hold a public hearing on Tuesday October 30th at 4:30 pm in Town Hall to ratify the rates established on April 11 of 2018. Joan seconds the motion.

Ratifying the rates:

The term "meter fee" will be changed to "access fee".

Meg to check on Kiril Rionaov to confirm the status of the property and how many apartments there are in the building.

Darrel motions to process an abatement for Kevin Johnson for his 9 main street property in the amount of \$80.00 Joan seconds and the abatement is signed. Meg will get this to Carol on Tuesday when she is back in the office.

Meg to create a list to cover the properties to be changed in the system from residential to non-residential and commercial to residential. This needs to be ready for Tuesday.

Meg gives Darrel and Joan the budget for review. Numbers to be looked over and revisited at the meeting in December.

Meg to create a paragraph to describe the ongoing measure to work with St. Cyr to be ready for the Hearing. "We are in communication with Stephen St Cyr from St. Cyr and Associates out of Biddeford, ME for a system wide rate setting evaluation. Until we get guidance from his organization we won't be making any changes from where we are today. If research should show changes are necessary to best suit the needs of the system then adjustments will be made in the future at another Public Hearing."

Meeting adjourned at 6:30pm

Respectfully submitted,

Meaghan Caron

Water Department Secretary

These minutes of the Franconia Water Department have been recorded by its Secretary. Though believed to be accurate and correct they are subject to additions, deletions and corrections by the Board of Commissioners of the Water Department at its next meeting when the Board votes its final approval of the minutes. They are being made available at this time to conform to the requirements of New Hampshire RSA 91-A:2.

