

FRANCONIA WATER DEPARTMENT

WORK SESSION MINUTES

January 31, 2018

Members Present: Rich “Mac” McLachlin, Joan Hartford

Others Present: Meaghan Caron (Secretary), Holly Burbank (Town Administrator), Pete Hilton of LRW,

Minutes: Minutes from January 9th monthly meeting were approved. Minutes from January 23 work session reviewed and approved.

Work Session began at 9:05 am

Meaghan presented Mac and Joan with meter rate comparisons on 2016 meter rates to 2018 new rates.

Hillwinds and Weiskerger, commercial customers, complained about high rates in October of 2016. A Decision was made to lower the meter size rates at that time.

Hillwinds usage rates based on their water usage...approximately 83,000 gallons used last quarter

Other larger consumers include the Gale Rive Motel, Best Western, Plain Kates...

Can we consider commercial vs residential to go back to different rates to be charged?

Fox Hill is largest water consumer in our system. Bleeders are set all over in the pipes in the zone. 50 units total could be occupied. Fox Hill has a 2” meter. Just over 110,000 gallons were used last period. A letter needs to be sent out to the customer to address this issue.

Delinquent accounts discussed. 2015 accounts that are delinquent total \$2532.00.

Delinquent accounts from 2016 accounts total \$3795.00

“New service fee” rates were discussed

When were original rates for meters established?

Pete and Meaghan worked on figuring out details of proposed budget vs. what we need to change to. We presented numbers to Joan and Mac to work up the new budget numbers to be ready for Holly.

Good news is that we have the \$20,000 deposit that was given to LRW last year. This number can help reduce the outside labor costs number. Brainstormed cost of different projects to include two intersections at Mittersill to roughly cost \$8000 and installations of new valves, blow off rings etc. Maybe hook in well four? Quite a bit can get done with \$20,000.

Should we spend the money at the Inn instead to get that project done? Joan thinks so as do Mac and Pete.

2/2/2018

Franconia tank cleaning and inspection needs to take place in 2019 (an estimated cost of \$20,000)

Mittersill tank cleaning and inspection needs to happen in 2020 (an estimated cost of \$20,000)

Pete and Meaghan began comparing Beacon's website and our accounts list to be sure we have commercial "businesses" (any building that brings in income) and residential homes designated so that at our next meeting we can properly identify which rates to apply to each category .

Joan and Mac worked to readjust numbers on the budget to make sure our Income and expenses lines were appropriate and realistic. By the end of the work session they handed the budget over to Meaghan to type up and get to Holly.

Work Session was adjourned at 1pm

Respectfully Submitted,

Meaghan Caron

Secretary, Water Department

February 2, 2018

Respectfully Submitted,

Meaghan Caron

Office Secretary

Franconia Water Department

2/2/2018