

**MINUTES
FRANCONIA BOARD OF SELECTMEN MEETING**

Monday, April 14, 2014

A meeting of the Franconia Board of Selectmen was held at 3:00 pm on Monday April 14, 2014 at the Franconia Town Hall. Regular members in attendance were John Lachapelle, Bob Montagno, and Suzy MacDonald

Guests of the Board – Three Easton Select Board Members (Deb, Ned,& Zack), Two Sugar Hill Select Board Members (Dick & John)

John Lachapelle called the meeting to order at 3:00 pm.

SELECTMEN'S TIME:

BOS Minutes 4/07/2014: Formal readings of the April 7, 2014 BOS meeting minutes were waived. The minutes of April 7, 2014 were approved.

FOR CONSIDERATION OF APPROVAL:

Transaction List for 4/17/14 - The Board reviewed and signed the transaction list for 4/17/14.

P & L Electronic File Transfer Agreement was reviewed and signed by Chairman Lachapelle.

Forest Fire Report/Bill – Spring Training was reviewed and signed by the Select Board.

Tax Exemption – United Church of Christ of Franconia was reviewed and signed by the Select Board.

Tax Exemption – Neskaya, Inc was reviewed and signed by the Select Board.

Notice of Intent to Cut - Otorowski was reviewed and signed by the Select Board

Provan & Lorber – Civil Engineering Services – An agreement with Provan & Lorber for Civil Engineering Services was reviewed and signed by the Select Board.

APPOINTMENTS:

3:00 – 1st Q Tri-Town Transfer Station Meeting with Sugar Hill & Easton – The Boards met with Greg Wells regarding the 1st Q Budget for the Tri Town Transfer Station. Greg has received a shipment of bags in 2014. The heating bill is in the same situation as last year. He uses propane. The new baler has been ordered. The income is typical for the first quarter. People seem to be generating less.

Zach would like to know what the charge for hauling glass and plastic is. Deb would like to know if 5cent cans and bottles are separated. Yes they are. A company from VT comes over and buys them. Ned questions maintenance costs and Greg says they usually come later.

The gate at the Transfer Station will be done this year. Two 20 foot pieces would be good. He would like to get a steel gate versus a wooden gate.

Wages were discussed and setting a cap was also discussed. If not receiving training you would be at a standstill for income. The Franconia Select Board would like to make that decision.

Why is the transfer station opened on Holidays? If they closed then most of the overtime could be eliminated. They are closed on Thanksgiving, Christmas, and the Fourth of July. They are open for the rest of the Holidays. Greg says that customer base on a holiday is between 15-20 cars. The Franconia Select Board will look into closing the Transfer Station on Holidays. Greg is asked to submit a list of holidays they should not work. Suzy will get a list of Holidays to Greg. The Town follows the State of NH Holidays schedule. The Select Boards don't know any Transfer Stations that are open on Holidays.

The Transfer Station increases what we could take for plastics in June of 2013. We are coming up on a year and Greg is looking forward to putting some numbers together.

The plastic strips to save heat and help prevent wind will cost about \$1000. It is on the list of things to get done this year. Can these funds come from the Transfer Station Special Revenue Fund? Sally is asked to explain what can and cannot come from this fund and to clarify the procedure to take money from this fund.

Health insurance has been looked at. It is always the goal to lower the premium. The employee pays roughly 30% of the premium and 50% of all the increases.

4:00 – GEM Enviro-Tech LLC – Asbestos Contract – The Asbestos Contract to do testing with GEM Enviro Tech LLC was reviewed and signed by the Select Board. It is the plan of the company to be onsite getting some samples on Tuesday 4/15/2014. There is a 72 hours turnaround time. Positive results will be notified to the State of NH and it requires a 10 day waiting period before work can be performed.

TO DISCUSS/REVIEW:

Martin's Cleaning Services Quote - Originally when Bob had spoken with Martins Cleaning Service it was for them to clean one day a week. Bob Montagno has spoken with Sally Small about another employee who will not have much to clean during the Safety Services Building Construction. The Select Board would like to know how much this person was paid in 2013 to clean the Safety Services Building.

It is fine to have black stair railing on the front steps of the Town Building. S.D. Szetela will connect with Scott Leslie to work out the logics of re routing people into the Town Hall. Scott should cover all basis including public access, signs, and roping off areas. John will discuss open hours with Marilyn Knowlton, Town Clerk/Tax Collector.

FOR YOUR INFORMATION:

Notice to Proceed & Certificate of Insurance – S.D. Szetela, LLC

Proposal by Robert Morgan & Co for Dow Clock tower

Selectman Lachapelle adjourned the meeting at 4:35 pm

Respectfully submitted, Suzanne MacDonald, Executive Secretary