

FRANCONIA PLANNING BOARD

WIRELESS TELECOMMUNICATIONS FACILITY SITE PLAN REVIEW APPLICATION CHECKLIST

A completed application for Site Plan Review shall consist of the following:

- Planning Board Application Form
- Letter of Authorization (if applicable)
- List of names and addresses of abutters
- Application and notice fees in a check payable to “Town of Franconia”
- Site Plan maps and supporting data to include:
 - Names and addresses of owners of record
 - Name and address of surveyor, engineer, or firm
 - Location of site and vicinity map
 - North arrow
 - Date of plan
 - Names of abutters
 - Boundary lines, dimensions, and area size
 - Existing grades, drainage systems and contours
 - Existing structures on site and within 200 feet of site
 - Existing roads on site and abutting site
 - Streams, marshes, ponds, and wetlands
 - Existing utilities, water lines, and septic systems
 - Proposed grades, drainage systems and contours
 - Proposed structures and number of units (if applicable)
 - Proposed streets, sidewalks, parking, etc.
 - Loading areas
 - Proposed utilities, water lines, septic systems
 - Landscaping
 - Exterior lighting
 - Location of sign(s)
 - Storm drainage and snow storage, etc.
 - Circulation plan, etc.
 - Construction drawings

OTHER REQUIREMENTS:

- Does the proposed height comply with the 200-foot limitation?
- Does the facility comply with the applicable setbacks for the district?
- Is the structure set back 125% of the proposed tower height from all property lines?
- Has security fencing been provided?
- Is the proposed facility camouflaged so that it is visually unobtrusive?
- Have soil erosion and sediment control issues been addressed?

ITEMS TO ACCOMPANY SITE PLAN REVIEW:

- Map showing all towers within the town boundaries and within 20 miles of the town boundaries, with site descriptions
- Map showing proposed radio frequency coverage
- Photographic documentation of the balloon tests
- Written proof that the proposed facility complies with the FCC regulations on radio frequency exposure guidelines
- Written proof of any NEPA requirements, or any EIS requirements
- Substantial evidence that a new tower is necessary
- Information on number of sites each provider requires
- Information on other sites that are under consideration by the applicant
- Information on the proposal's affect on competitors' ability to site on the same property
- Copy of FCC license that authorizes the applicant to deploy system under TCA of 1996

NOTE: This checklist is for application purposes only and does not constitute an approval checklist.