

**MINUTES
FRANCONIA BOARD OF SELECTMEN MEETING**

Thursday, January 16, 2014

A meeting of the Franconia Board of Selectmen was held at 1:00 pm on Thursday, January 16, 2014 at the Franconia Town Hall. Regular members in attendance were Ted Hoyle, John Lachapelle, Bob Montagno, Sally Small and Suzy MacDonald

Guests of the Board – Tamar Roberts, Marilyn Knowlton, Kim Cowles, Scott Leslie, Jeff Phillips, George Whitcomb, Greg Wells

Ted Hoyle called the meeting to order at 1:00 pm.

SELECTMEN'S TIME:

FOR CONSIDERATION OF APPROVAL:

APPOINTMENTS:

1:00 – Tamar Roberts – 2013 Audit – The Select Board met with Tamar Roberts regarding the 2013 Audit.

1:15 – Marilyn Knowlton 2014 Budgets (Elec. Regis & Vital Stats – Financial) – Marilyn Knowlton reviewed with the Select Board the 2014 Budgets for Elections, Registration & Vital Statistics; Financial Administration, and Planning and Zoning. The wages for a Deputy Clerk were discussed along with the number of hours Marilyn will come after the Town Meeting to discuss liens

On Tuesday January 21, 2014 the Town will hold special state primary elections from 8am to 7pm. A Select Board representative should be available during those hours here at the Town Hall.

Sally Small reviewed the Executive Budget. She has put more money in for equipment as she may need to replace the copier.

1:30 – Kim Cowles – 2014 Parks Budget – Kim may use some of the summer recreation people to help with gardening. She will need to adjust the wages. She is thinking about 20 hours a week for 8 weeks during the summer. Dow field maintenance is up a little for the lime/fertilizer. The weed whacker and the blower will need to be replaced at some point in the near future. Kim would love to acquire the mower and she should plan for gas and maintenance money in her budget. Dow Field maintenance or equipment will be bumped to \$1800.00.

1:45 – Scott Leslie & Jeff Phillips – 2014 Highway, Town Buildings & Cemetery) –Jeff Phillips discussed the Town Building Budget and the Cemetery Budget. Jeff has looked into getting a bolt bin and having it stocked. That is why tools are up a little bit. Gas and Diesel will now be split between vehicles and equipment and be better tracked.

The Library insurance was discussed and why it shows in Jeff's budget.

The Sidewalk & Plowing does not include wages.

The uniforms were discussed and will no longer have garment protection according to Scott Leslie.

Jeff has jumped up the Assistant Wages and added 2% to the wages. Jeff does need to have an Assistant to help with odd jobs and to take care of the Cemetery.

The Cemetery Budget was reviewed. Income from the burials goes into the town budget. Income from the buying of lots goes to the Trustees. The mowers that are being replaced have no trade in value so they will be offered to Kim Cowles for use on the parks. The Cemetery by laws has never been adopted. Stone washing did not happen this year.

Jeff is a Department Head; the Select Board has not taken that away. He will continue to report to Scott Leslie. Jeff should be planning to attend the monthly Department Head meetings. The Select Board would like to get rid of all titles.

Scott Leslie discussed the Highway Department Budget. There are no surprises. Price of salt is down per ton. The line items should actually reflect what has been spent, especially when money has been shifted to/from the Highway Block Grant.

2:15 – George Whitcomb – 2014 Forest Fire Budget – George Whitcomb reviewed the Forest Fire Department Budget with the Select Board. In the future Sally will wait for George to okay the bills before paying them.

2:30 – Greg Wells – The Select Board met with Greg Wells.

TO DISCUSS/REVIEW:

Transaction Lists for P & R checks was reviewed and signed by the Select Board.

MS- 60A was reviewed and signed by the Select Board.

FOR YOUR INFORMATION:

The Public Budget Hearing will be held on Monday February 10, 2014 at 7pm.

Selectman Hoyle adjourned the meeting at 3:00pm

Respectfully submitted, Suzanne MacDonald, Executive Secretary