

Franconia Water Department Monthly Meeting

Wednesday March 20, 2019

Town Hall Meeting Room 4:30pm

In Attendance: Water Commissioners Joan Hartford, Darrel Dietlein and Dan Walker; Pete Hilton, Lakes Region Water; Meaghan Caron, Water Department Secretary

Public in Attendance: Kevin Johnson, Gale River Motel; Jonathan Levitt, Garnet Hill

Meeting is opened at 4:30pm by Darrel. Joan seconds.

Darrel welcomes Dan Walker to the team as new Water Commissioner. Dan was a former commissioner, back in the late 90's early 2000's.

Jonathan, maintenance director from GH speaks in regards to the main water line that runs under a portion of the building. His insurance audit has recommended that they contact us regarding having the line moved and the problem remedied. The building is old and for some reason was built right over the main line.

Darrel responds letting Jonathan know that we are aware of the situation and that our discussions have included this necessary work as a future capital improvement project. At this point we have received initial cost estimates for the engineering study from Horizon Engineers (see discussion below). We have to project for the money in the future. It would be useful for Jonathan to make GH information available to the engineers for possible needs from the firm. Jonathan will send Meaghan any pertinent information via email as well.

Minutes from February 13, 2019 public meeting are approved. Darrel motions for approval and Joan seconds. All are in favor.

New lock box keys are signed out. The purpose of the box is to give commissioners access to documents after hours for signatures needed by Meaghan.

Horizon Engineers proposal is discussed. Pete gives a brief overview for Dan regarding the current line placement in discussion for GH. Darrel reads items in the estimate offer...

Pete will contact Cathy at Horizon to better understand what the estimated construction costs could be. Meg will send any additional information out to Commissioners as soon as it is received.

Mittersill Inn meter and BW meters aren't relaying usage data to Beacon due to the meter heads not communicating. Both are still reading usage but just are not transmitting. Both are significant projects and could take all day to replace the meters...Meg will talk with Ian and get a better understanding on lead time for replacement meters. Next best ideal time for these projects will be the fall, after leaf season, as we are able to manually read these meters for the

next two billing periods. Meg will draft a letter to send to the BW informing them of the need to schedule this project for the fall.

Kevin speaks to the importance of letting the Inn and BW aware far in advance for customer reasons. Darrel states that it makes sense to send a letter to the properties regarding the need to do the work in the future...

Regarding the work that needs to be done at the Mittersill Inn: Ideally, the Inn needs to do the work we have requested that they finish from the main line before we even think about replacing the meter. Pete reviews the history of the project with Dan and gives a brief overview of what needs to be done. Joan will contact council Laura Morgan about how to best move forward.

Meg has researched different small water system grant options to look into and research. We will table this discussion for now but certainly keep our options open if something comes up that could really fit our needs.

Rules and regulations are reviewed and discussed. Laura Morgan has made a few comments and edits. We would like to better understand page 6 "Main Extensions", paragraph c. We would like the wording to be more fine tuned to our small operating system's needs. Ideally, the wording should say that we want the option but are not obligated to take over a new line after an outside contractor has constructed it. Meg will contact Laura regarding this paragraph and we will revisit at our next meeting.

Owners at 119 Harvard still have not contacted us to have their new meter installed. Pete will confirm the location of the shut off valve so if we need to shut the water off then we know where it is. In a letter to the customer, Meg will reference our Rules and Regulations allowing us to shut off the water and propose that we will shut off the water if not followed through with properly.

A brief discussion is had about the work and preliminary reviews that Stephen St Cyr has worked on and given us. Joan will contact him to try and set up a meeting with him, ideally at our next meeting in April and then again as open to the public. Sitting down with him in advance would give us the chance to be prepared at a public hearing with bullet points etc.

New meter installment at Hillwinds Lodge. Meg will contact Deane Haskell regarding replacement of his meter...and try to get the ball rolling.

Pete speaks of his meeting with Scott Leslie. He wants to be able to pave at least 1 mile at a time up in Mittersill. One section could be Mittersill Rd. to the end of Woodchuck Rd. Pete estimates this could cost roughly \$65,000 to do that work. LRW would consider helping to make this project happen with a payment plan if needed.

Plodzick and Sanderson, Town Auditors Firm, will be here in April.

With no further business to attend to, Dan motions to close the meeting at 6:14pm. Joan seconds and all are in favor.

These minutes of the Franconia Water Department have been recorded by its Secretary. Though believed to be accurate and correct they are subject to additions, deletions and corrections by the Board of Commissioners of the Water Department at its next meeting when the Board votes its final approval of the minutes. They are being made available at this time to conform to the requirements of New Hampshire RSA 91-A:2.