

Franconia Water Department Monthly Meeting

Thursday May 9, 2019

Town Hall Meeting Room 4:30pm

In Attendance: Water Commissioners Darrel Dietlein, Joan Hartford and Dan Walker; Pete Hilton, Lakes Region Water; Meaghan Caron, Water Department Secretary

Public in Attendance: Kevin Johnson, Gale River Motel

Darrel Dietlein motions to open the meeting at 4:32pm.

Minutes from the April 10, 2019 meeting are reviewed. One minor spelling edit is made. Darrel motions to approve the minutes with the edit and Joan seconds. All are in favor.

Abatement for James Walker is approved and signed. Mr. Walker has to run the bleeder each spring to avoid freezing. The abatement amount will be \$45.15.

Joan has reviewed discussion with Lois but has not yet made contact with her at the Mittersill Inn. She will follow up for our next meeting.

Horizons Engineers Agreement: Joan comments that the paperwork states on page 1 that the watermain on Main Street was "recently" installed and we would like this to be changed to truly state when the main was installed (2009-10). On page 3 paragraph 4 Lump sum line in the paragraph doesn't match the total line at the bottom. Tasks 1-3 needs to show tasks "1 through 4" totaling \$8,500. "Tasks 1-3 totaling \$6200" to also be added on to the end of the second sentence. Meg will email Cathy to have these changes and additions made and once it is emailed back to Meg we will get all 3 signatures and be able to move forward. Darrel motions to accept the agreement once it is changed and all signatures are added. Joan seconds and all are in favor.

Mittersill: Scott would like to get paving done next summer/fall, not necessarily this summer/fall. At this time we need to try to project for next year to get the work done so that we can align with Scott. The funds that we currently have only allow for completing small amounts of work at a time.

Generator at the Pump house is fixed.

Chemical feed room heater leak was fixed by Franconia Gas. Duct work was completed to fix the leak. The bill totals \$285.35. Meg will check with Holly to see if the town has a service contract in addition to the gas rate contract.

Pete will get some leak detection done this summer once weather clears up and the water table lowers.

Flushing: Pete will go about it in a different way in the fall by shutting valves off in certain areas during the process and by doing it during the day.

Remove hydrant by Peabody and Smith, it leaks when in use. We should shut it off and bag it for now. Joan motions to have it bagged and Darrel seconds. All are in favor.

Pete discusses the electrical problems with the outside light up at the pump house. Shorted out and corroded lines from the original installation. 2 days of work was done and that was why the bill was so high.

James from EII came to look at the Reporting system. Everything was re-set and still the total was off by 72,000 gallons (difference from what is read out on the report and what is actually used). The quote is for installation of an XLReporter on the existing Scada system is \$6757.00. At some point we will need to do something but this is not a decision that needs to be made right now. Darrel will call Jim from EII to discuss further and we will re-visit for a decision.

Pete has some meters that he would like Meg to contact Ian about. "Meter Empty Pipe" and other notifications are showing up. Meg will contact Ian to set up a date for him to come up and troubleshoot the meters.

Auditors report: How do we best reserve funds and make sure that we can make use of them to get work done here in our department? Meg to ask Holly to meet with Joan and Dan to discuss the Auditors report to try and get a better idea of what the numbers mean and what we can get done realistically. We want to properly facilitate the funds and future projects. We want to be responsible about how we structure everything in the future.

St Cyr. He will be joining us at our June 12th meeting to provide his findings and results from his rates study. Of course public will be welcome to attend but the meeting will be posted as "no public Comment until the end of the meeting".

Darrel makes a motion to change our monthly meetings to Thursdays beginning in July (July 11th will be first changed meeting). Joan seconds and all are in favor.

Darrel speaks to cross referencing the Town of Lincoln Rules and Regulations. He would like to have a work session to hash out our own Rules and Regulations. We will all read over the Lincoln rules and Regulations and highlight what we like about it so that we can create a better working document for what we need here in Franconia. Work Session scheduled for June 4th to work on rules and regulations at 4:30pm.

Darrel motions to adjourn the meeting at 5:35pm. Joan seconds and all are in favor.

These minutes of the Franconia Water Department have been recorded by its Secretary. Though believed to be accurate and correct they are subject to additions, deletions and corrections by the Board of Commissioners of the Water Department at its next meeting when the Board votes its final approval of the minutes. They are being made available at this time to conform to the requirements of New Hampshire RSA 91-A:2.